

APPLICATION FOR DONATION/DISCOUNT

Please find attached *Coastal Rental Center* donation / discount application.

All applications must be submitted a minimum of 4 weeks prior to your event date to be properly reviewed and brought to our board meeting. We understand your commitment and dedication to your organization and in order to give your request in-depth review that it deserves, we must require this lead-time for adequate study. Our board will consider your application and you will receive a decision within 2 weeks of being submitted.

Our donation / discount request form is brief and specific: please fill it out **completely** so that the pertinent information we need is readily available. Please include any literature that you may want us to review and / or a brief cover letter highlighting your intentions and / or goals.

Please print or type the application. Be sure to sign the application at the bottom. Since contributions / discounts cannot be guaranteed from year to year, organizations must resubmit the application with each new request. Due to high volume of requests that we receive, this procedure is the most expedient way for you to present your request and have it properly reviewed. This program is part of our yearly marketing and advertising budget. As such, we have reasonable expectations that any approved donation will afford us opportunities to develop future business with either attendees or supporters of your event. Any assurances that you can provide this opportunity to us will enhance our consideration of your request.

Please email, mail, or drop off your completed application to the following address, info@crctl.com or 5915 U.S. Hwy. 19 New Port Richey, Fl. 34652. ***Verbal request or faxed applications will not be considered.***

In order to process you must include a copy of your organization's previous year's IRS form 990. This annual report is required for all Federally Tax-Exempt organizations, it provides the filing organization's mission, program, and finances.

Coastal Rental Center

5915 U.S Hwy. 19 New Port Richey, Fl. 34652

Pasco: 727-847-6694 Pinellas: 727-934-0300

7804 Anderson Road Tampa, Fl. 33634

Hillsborough: 813-276-9899

Email: info@crctl.com Website: www.coastalrentalcenter.com

General Information

What you will need:

1. Completed application
2. Cover letter on your letterhead
3. Verification of your nonprofit
4. Copy of IRS 990 Form

Date: _____

Name of Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Organization Phone Number: _____

Contact Person: _____ Contact Person Cell Number: _____

Email Address: _____

The Event

Name of Event: _____

Start Date: _____ End Date: _____ Start Time: _____ End Time: _____ Est.# of Attendees: _____

Location: _____

Annual Event? _____ What year Started? _____

How do you intend to promote the Event:

Inflatables and Dunk Tanks are not authorized for donation due to exposed liabilities.

The Donation

Type of Equipment needed and quantities requesting?

Delivery Required: Yes or No Pick up Required: Yes or No

Will Coastal Rental Center be promoted with the event if a donation or discount is provide? _____
If yes, in what manner? _____

In exchange for any approved donation or discount, would your organization be willing to do any of the following:
_____ Provide Coastal Rental Center a sponsorship equal to the value of the donation or discount
_____ Recognize Coastal Rental Center from the podium during your event

Do you have a major or presenting sponsor? _____ If so, who? _____

Please list up to 3 other sponsors, and type or amount of their donation / discount:

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____

Has the organization previously requested a donation / discount from Coastal Rental Center? _____

If yes, Date of last request: _____ What the request granted? _____ If yes, what amount? _____

Your Organization

Is the organization Tax Exempt under **IRS code Section 501 C 3**? _____

Please enclose a copy of your organization's IRS letter stating the Tax Exempt 501 Status

Non-Profit Taxpayer's I.D. Number: _____

Legal Name of Organization: _____

Please enclose a copy of Certificate Tax Exemption

YOU MUST INCLUDE A COPY OF LAST YEAR'S IRS FORM 990 IN ORDER TO SUBMIT THIS APPLICATION

Application will not be submitted without a 990

What is the mission statement, or purpose of the organization?

Signature

Date

Print Name of Applicant

Please complete the forms for Coastal Rental Center as soon as possible. We require everything to be completed and returned to Coastal Rental Center 28 days prior to the event date to determine your donation / discount. Discounts range from 10% up to 33%.

Thank you,

Coastal Rental Center

OFFICE USE ONLY

Discount: _____ Approved: _____ Denied: _____

Approved Discount: _____ 10% _____ 20% _____ 25% _____ 33%

Approved By: _____